



Information to Stall Holders

To participate at the 2018 Rotary Henley-on-Todd [HoT] Regatta you need to agree to the following terms & conditions. Please read this document thoroughly to ensure your full understanding of our requirements and your participation

2018 Stalls coordinator – Peter Hoey

Email: pvhtab@iinet.net.au

Phone: 0421 031 206

General

- Applications will not be accepted without a completed application form
- HoT reserves the right to accept or reject any application. Applicants need to be aware that by submitting your completed application is no guarantee of a stall allocation. We will endeavour to let you know asap.
- Applicants will need to supply a copy of a Certificate of Currency from their public liability insurer
- Food stalls need to supply in addition to the Certificate of Currency a copy of their certificate of registration as a food business
- HoT may restrict the number of stalls in order to maintain the free flow of patrons and to comply with relevant safety regulations

Stalls:

Stall Drinks: No stallholder is allowed to sell soft drink or bottled water.

This is due to previous years' stallholders were meant to only sell our sponsor's drinks (Coca Cola), and too many stall-holders were not paying attention to this and flaunting the rules. Given the level of sponsorship and support we get from Coca Cola. The Rotary Henley on Todd will be operating a softdrink and water stall.

Stall merchandise: Operators must sell only the type of goods indicated on the application form or as agreed with the HoT stalls coordinator.

Stall Allocation: This will be at the discretion of the HoT Site manager & Stalls coordinator.
Standard stall size is 3m x 3m. Larger sizes can be negotiated with the Stalls manager.

Stall Cancellation: Stallholders who wish to cancel should contact the Stall Coordinator by midday 9 days prior to the event. This is to allow time to organise a replacement.

Cancellation must be made by telephone to Peter on 0421 031 206

Cancellation after C.O.B 21/07/2017 will result in forfeiture of site fee.

Trading: HoT will not accept responsibility for loss or lack of income generated on the day or if any pre-held expectations have not been met. HoT will endeavour to manage stall allocation so that all traders get a "fair go".

Set up/Pull down details

- You are permitted to set up your stall from 0800hrs on Saturday
- All vehicles **MUST** be off site by 1000hrs
- All Stalls to finish up **AFTER** the Battle Boat Spectacular (i.e. the last event at approx. 5.00pm).
- Stallholders will not be permitted to bring vehicles on to the site until after a majority of event attendees have departed the site.
- Stallholders must remove all of their own rubbish off site please.

Payment

Your site fee must accompany the application. The application fee does include 3 entry passes. If your application is successful, your payment will be processed and you will be notified by email by 25 July 2018. If your application is unsuccessful, you will be notified and your payment will be returned.

Closing date: 21 July 2018